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United States Senate

COMMITTEE ON
HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS
WASHINGTON, DC 20510-6250

RICHARD J. KESSLER, STAFF DIRECTOR
KEITH B. ASHDOWN, MINORITY STAFF DIRECTOR

November 27, 2013

Merton W. Miller
Associate Director of Investigations
Office of Personnel Management
1900 E Street, N.W.
Washington, DC 20415-1000

Dear Mr. Miller:

Thank you for providing the Subcommittee with FIS' support services contract (SSC) cost benefit analysis. Upon review, I am writing to request additional information to allow the Subcommittee to fully understand FIS' methodology and conclusions. Please provide the following information and documents that support the analysis:

- (1) A list of current and past SSC contractors, including subcontractors;
- (2) The performance history of the SSC and any corrective actions taken by a contractor, including actions requiring the addition of contractor personnel and/or OPM personnel to sustain acceptable performance levels;
- (3) Descriptions of any performance requirements, productivity metrics, and performance-based bonuses in the SSC, including total performance based payouts to the contractor;
- (4) Details of any funds withheld for performance deficiencies and the total amounts withheld;
- (5) The ratio of OPM personnel to contractor personnel for the current year and for each year of the SSC from its inception;
- (6) The position descriptions and "other data provided by the support contractor" as referenced in page 4 of the white paper;
- (7) The rationale behind using Step 1 instead of Step 4 in Table 6;
- (8) Description of the analysis performed to determine the FTE position classifications in Table 6;
- (9) The current contractor's hourly billing rate by the positions detailed in Table 6;
- (10) The pay plan, series, grade, and Contractor Manpower Equivalent (CME) for OPM personnel, in the same manner FTE is identified in Table 6;

- (11) The basis for the CME fluctuation from 824 to 994 described on page 9 of the white paper;
- (12) The mean CME for the data described on page 9 of the white paper;
- (13) The total value/cost of government furnished materials supporting the SSC;
- (14) The total value/cost of government furnished services supporting the SSC; and
- (15) The amounts of any charge back the government has paid for costs associated with SSC activities performed at the contractor's facilities.

We request that you provide this information as soon as possible, but in no case later than **December 20, 2013**. If you determine that you will be unable to make a complete production by this date, please contact Subcommittee staff to discuss possible modifications to this schedule.

The jurisdiction of the Subcommittee on Contracting Oversight is set forth in Senate Rule XXV clause 1(k); Senate Resolution 445 section 101 (108th Congress); and Senate Resolution 64 (113th Congress). An attachment to this letter provides additional information on how to respond to the Subcommittee's request.

Please contact Cathy Yu with Senator McCaskill's Subcommittee staff at (202) 224-9383 with any questions. Please send any correspondence relating to this request to the Subcommittee's clerk at [Kelsey Stroud@hsgac.senate.gov](mailto:Kelsey_Stroud@hsgac.senate.gov).

Sincerely,



Claire McCaskill
Chairman
Subcommittee on Financial and
Contracting Oversight

cc: Ron Johnson
Ranking Member
Subcommittee on Financial and
Contracting Oversight